

Rentsure® Specialist Landlords Insurance: Claim Form

Name of Insured	Contact number
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Policy Number	Email
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Property and Tenant Information

Address of property?

Tenant/s name?Date of Birth.....

Tenants current address if known?

Place of work?.....

Weekly Rent? \$.....Bond Amount? \$.....

Tenant Contacts (please extract these numbers from your tenancy Agreement and tenancy Application)

Name	Phone	Relationship	
Name	Phone	Relationship	
Name	Phone	Relationship	
Name	Phone	Relationship	
Name	Phone	Relationship	
Name	Phone	Relationship	

Checklist; have you provided, where applicable copies of the following:

- All relevant 10/14-day letter/s,
- 21 letter and application for vacant possession
- Tribunal hearing decisions/s & application/s.
- Tenancy Agreement and Bond Lodgment Form.
- Pre-tenancy application form.
- Written references, or list of verbal references
- Rent record



Loss of Rents claims.

(a) **As a result of non-payment by tenant.** (Maximum claim 12 weeks)

Date last rent paid? Weeks unpaid as of today?

Date rent paid up to? Date property re-tenanted?..... Date tenant vacated?.....

(b) **As a result of tenant disappearance.** (Maximum claim 6 weeks)

Date disappearance discovered? Date last rent paid?

Weeks unpaid as of today? Date rent paid up to? Date property re-tenanted?.....



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Malicious damage or theft claims

When was damage or loss discovered?

Date of last Property Inspection?.....

The property stolen or maliciously damaged by the tenant

Description of Item	Age	Current Replacement cost	Repair Cost
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Please note: In all cases where a claim has been paid, any monies recovered by the Landlord or Property Manager should be forwarded to RENTSURE as soon as possible.

Any additional information

Signed on behalf of all Insured/s..... **Date**.....

